

## PTA Meeting Notes - Thursday, March 14th

**Present:** Anna Dembs, Joshua Cohen, Kim Sadler, Emma Smizik, Katie McNayr, Ruthann Arbuckle, Sara Jones, Cody Ryder, Emily Sacchetti, Kevin Seldon, Satpal Wadhwa, Fei Krelle, Lauren Wood, Mark Wild, Jen Chyi, Marion Cueva, Rachel Ferkel, Marni Kinrys, Laura Minnix, Mr. Chabola, Mr. McCullen, Ms. Natoli

### Excused absences:

- **Call to Order**
  - The meeting was called to order at 6:04 p.m. President Anna Dembs presiding.
- **Approval of Minutes**
  - The minutes from the February 8, 2024 meeting were approved.
- **Principal's Report- Mr. Chabola**
  - Update on air quality - Mr. Chabola shared the statement that will be going out to parents tomorrow.
- **Teacher's Report - Ms.Natoli**
  - Thank you for the glow dance, the talent show tomorrow, and the upcoming book fair.
  - Thank you for the pie for pi day.
- **President's Report - Anna**
  - Lunar New Year parade was wonderful - thank you to Irene!
  - GLow dance was amazing - thank you to DJ Nurse Tim, and Marni and Shivani for organizing!
  - Family Fun Night Movie Night will be on Saturday, May 18th. With the original screen, we wouldn't be able to start until 8:15pm because of daylight. It will cost \$200, but there is a screen that can be seen in the daylight. We could start the movie at 6:30/7pm with the new screen.
- **Financial Report - Kim**
  - The Treasurer's Report was run from 02/09/2024 to 03/14/2024, the opening balance of account ending #6970 as of 02/09/2024 was \$60,519.11. There were deposits in the amount of \$1,072 consisting of Raise Craze Matching for \$554, the Joey Taylor Memorial Bench for \$380, Teacher Returns for \$93 and extra Staff Shirts for \$44. There were four checks that were voided due to lion dancers canceling due to sickness, a reimbursement that was incorrectly submitted, Kim's error of not writing a check properly, and Anna accidentally signing a check payable to herself. There were disbursements for \$4,605 consisting primarily of teacher reimbursements, the Glow Dance Party and field trip t-shirts. With total deposits and disbursements, the closing balance as of 03/14/2024 is

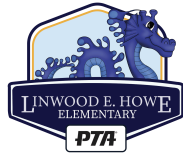


\$57,839.76. The February 2024 bank reconciliation for account ending #6970 has been reconciled.

- The opening balance of account ending #1494 as of 02/09/2024 was \$129,910.18. There was one Totem membership deposit for \$34.65. The ending balance as of 03/13/2024 is \$129,944.83 and the February 2024 bank reconciliation for account ending #1494 has been reconciled.
- BUDGET TO ACTUAL - Regarding the Budget to Actuals report from 07/01/2023 to 06/30/2024 with the report run on 03/14/2024, of the \$140,140 budgeted for income, there has been \$140,256 (a little over 100%) received in the bank where Raise Craze accounts for \$113k of the \$140k. Of the \$205,000 budgeted for expenses, there has been \$87k of expenses paid out (so 42%).
- **Motion** - Kim moved to approve checks #2348 through 2368 for a total of \$5,196.86 Motion approved.
- **Motion** - Kim moved to allow herself to write checks until the next PTA meeting. Motion approved.
- **Motion** - Kim moved to create two budget line items (one for expense, the other for income) under Programs for the 4thGrade Concession stand (rising 5th graders) at the Talent Show on Friday, 03/15/2024 for their 2024/2025 use in the amount of \$500.00.
- **Motion** - I move to increase the Joey Taylor Memorial Bench income and expense line items on the Budget from \$800 to \$1,500.

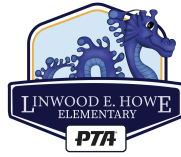
- **Committee Reports**

- Yearbook - Lucy - The year books will be sold the week of April 8th and will cost \$25. The 5th grade yearbook committee will be selling the yearbooks and helping with advertising.
- Parliamentarian- Lucy - If you have not done so already, please respond to Lucy about your position for next year.
- Equity Committee - Clare - 8 families joined for the Grammy Museum outing. The Hip Hop event will be April 29th from 6-7pm at Lin Howe. The committee is looking for a new chair for next year.
- Special Education Committee - Gabby & Hedi - Angel City is coming in May. Planning to do a lunch for aides at the end of May (Wednesday, May 29th.) Plans to put sensory boxes into each of the classrooms and to train the teachers. Planning to create a sensory room once we have the space for it.
- Book Fair - Sara & Katie - Book Fair will be April 22-26th. A sign up sheet to volunteer will go out after spring break.
- CCEF Ambassador - Emily, Shivani, Raaj - Taste of Culver City is coming up Sunday, April 28. Early bird tickets sold out in less than 24 hours this past week. More tickets will be released Wednesday, March 20 at 4pm. Both General Admission and Premier Admission will be available. The event will sell out as there is a capacity restriction so mark your



calendars and set your alarms. This was a super fun event last year and a great way to support CCEF.

- Talent show- Jen - Talent Show is Friday night at 6pm. There will be a special staff video to look forward to.
- Science Fair- Jen - Science Fair will be April 24-26th. There will be a book fair/science fair night. Science Fair is mandatory for 3-5th graders and optional for the younger grades. Emily will post about the Science Fair on facebook.
- Family Fun Night- Marni - Family Movie Night will be Saturday, May 18th.
- 5th Grade Committee - Emma - Created t-shirts for all 5th graders, which will be handed out to 5th graders next week when the panoramic class photo is taken. The committee also sent out the financial ask to 5th grade families to cover the activities for 5th graders, including a field trip day to Sony, zip lining at Pali camp, and promotion. The committee continues to meet monthly to plan for these activities.
- Green Team- Jen - Green Ambassadors met last week and planted seeds. The next compost will be in April. A Culver City High School student is coming to do a presentation about the Interceptor for students. Earth Fest is on April 20th and Lin Howe will have a booth. The committee is asking for used book donations as prizes for the Lin Howe booth. School Beautification Day is May 4th - looking for suggestions for projects for beautification day.
- Staff support & appreciation Committee - Angela & Katie - First week in May is Staff Appreciation Week. There will be opportunities to volunteer.
- Social Committee- Kevin - Parents night out on Thursday, March 21st. Currently at 70 people, space for 5 more people. There is also a hike on Saturday for parents at Kenneth Hahn, as well as coffee at the steps on March 21st.
- Announcements/New Business
  - Open positions for 2024-2025 year
    - Corresponding Secretary - Fay
    - Financial Secretary - Jen
    - Membership Secretary - Open position, 2 year commitment
    - Equity chair - Monthly meeting on zoom and plan events throughout the year. Please let Anna know if you are interested.
  - Honorary Service Award (HSA)- Deadline to nominate March 17th
  - District-Wide Cuts - CCUSH is making \$3 million in personnel cuts across the district for the 2024-2025 school year and a total of \$6 million in cuts across the district. The district is still figuring out how those cuts will affect Lin Howe.
  - Lin Howe recently hired two new aides using Measure K funds. Measure K parcel tax will be on the ballot for 2025.



- Adjournment

Adjournment - The meeting was adjourned at 6:47pm.

### **UPCOMING EVENTS**

- Talent show Friday, March 15th
- Kenneth Hahn Parents' Hike (kid free) Saturday, March 16th 9:30 am
- Coffee at the steps Thursday, March 21st
- Parents night out Thursday, March 21st
- Early Dismissal Friday, March 22nd
- Spring break March 25th- April 7th
- Open house Friday, April 19th 8:25- 9:15am
- Book Fair April 22nd-26th
- Science Fair April 24th-26th
- Equity Committee Hip Hop Family Night Workshop Monday, April 29th 6-7pm

### **PTA MEETINGS 2023-2024 School Year**

- Thursday, April 11th - PTA Meeting 6pm - in person at Lin Howe
- Thursday, May 2nd - PTA Meeting 6pm - in person at Lin Howe
- Thursday, June 6th- PTA Meeting 6pm - in person at Lin Howe