

PTA Meeting Notes - Thursday, February 8th

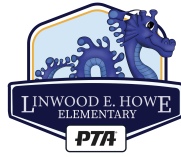
Present: Anna Dembs, Joshua Cohen, Kim Sadler, Emma Smizik, Katie McNayr, Ruthann Arbuckle, Marion Cueva, Jen Carter, Emily Sacchetti, Zac Ryder, Cody Ryder, Shivani Shankla, Kristen Cruise, Lauren Wood, Rachel Martin, Jen Chyi, Emnet Amare, Satpal Wadhwa, Clare Norris-Bell, Lucy Berlin, Angela Izuel, Kevin Seldon, Gabby Zadra, Mr. Chabola, Mr. McCullen, Ms. Natoli

Excused absences:

- **Call to Order**
 - The meeting was called to order at 6:06 p.m. President Anna Dembs presiding.

- **Approval of Minutes**
 - The minutes from the January 11, 2024 meeting were approved.

- **Principal's Report**
 - Thank you for the food for the Math Night. We had attendance and great feedback from families. We also had lots of volunteers, including former students.
 - Lunar New Year Parade on Tuesday at 9am. Families are welcome to join on the field at 9am.
 - American Heart Association Kids Heart Challenge will kickoff on 2/14. Emphasis will be on hands only CPR, which will be available to students to learn. Also working to get 14 additional AED machines for the high school.
 - All teachers will be participating in co-teaching model lessons.
 - More volunteers are needed for the school art project. Mr Chabola will send out another request.
 - Restorative Practices training with teachers.
 - Kindergarten tours are beginning. The first Lin Howe tour was held this week.
 - 3rd grade GATE testing forms opt-out form for parents went home this week.
 - Family Fun Night Glow Dance on 2/23 from 6-8pm with DJ Nurse Tim.
 - There is \$800 in the PTA budget for the Joey Taylor bench. Mr Chabola will be working with the Lin Howe retired teachers group to find a way to honor Ms. Taylor with a bench and plaque.
 - There have been lots of questions from families about the former Spanish program, which used to be held before school and was taught by family members. Mr Chabola is interested in reviving this program if possible. He would like to put together a committee to explore possibilities. Please reach out to Mr. Chabola if interested in the committee.
 - No school on Monday 2/12 or 2/19.



- **Teacher's Report - Ms.Natoli**

- Looking forward to the Lunar New Year Parade on Tuesday at 9am.

- **President's Report - Anna**

- There are open Lin Howe PTA positions for 2024-2025. Lucy is reaching out to members about current positions. Please let Anna or Lucy know if you are interested in any of the open positions. The open positions will also be in the Dragon Diary.
- Family Fun Night Glow Dance with DJ Nurse Tim on 2/23.
- Honorary Service Awards/Lin Howe PTA Scholarships - Rachel will be taking the lead on this. She will send out a nomination survey next week and will work with a committee to pick the winners. Rachel will also work with a team on scholarships.

- **Financial Report - Kim**

- Regarding the Treasurer's Report run from 01/12/2024 to 02/08/2024, the opening balance of account ending #6970 as of 02/08/2024 was \$90,411.50. There were deposits at \$7,174 consisting of Raise Craze Matching for \$3,079, BMO for \$1,704, Dodgers for \$900 and the Joey Taylor Memorial Bench for \$700. There were disbursements for \$37,000 consisting primarily for field trips at \$10,000 and assemblies at \$9,500, library books at \$7,000, teacher reimbursements at \$4,112, and spirit wear pass through for \$3,514. With total deposits and disbursements, the closing balance as of 02/08/2024 is \$60,519.11. The January 2024 bank reconciliation for account ending #6970 has been reconciled.
- The opening balance of account ending #1494 as of 01/11/2024 was \$129,790.98. There was one Totem membership deposit for \$119. The ending balance as of 02/08/2024 is \$129,910.18 and the January 2024 bank reconciliation for account ending #1494 has been reconciled.

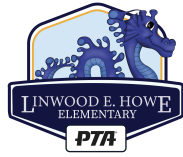
BUDGET TO ACTUAL

- Regarding the Budget to Actuals report from 07/01/2023 to 06/30/2024 with the report run on 02/07/2024, of the \$140k budgeted for income, there has been \$139k (so 99.4%) received in the bank where Raise Craze accounts for \$112k of the \$139k. Of the \$205,000 budgeted for expenses, there has been \$82k of expenses paid out (so 40%). Per the motions from the prior PTA meeting, I updated the budget to increase the current year's Raise Craze Teacher Reimbursement to \$11,300 and both income and expense line items for \$800 for the Joey Taylor Memorial Bench.

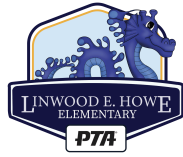
Motion to approve checks #2330 through 2347 for a total of \$37,066.74. Motion approved.

Motion to allow Kim to write checks until the next PTA meeting. Motion approved.

- **Committee Reports**



- Parliamentarian - Lucy
 - Trying to recruit and fill positions for 2024-2025. Please reach out if you are interested in any of the open positions.
- Equity Committee - Clare
 - Display in the case for Black History Month was done by Ms Brown, Mr Chabola and Leslie. Ms Brown was able to share artifacts in the display. Black History Month bingo was in the Dragon Diary and teachers received copies. There will be a drawing at the end of the month for those students that complete bingo. In addition to the Lunar New Year parade, the equity committee is supporting a lion dance team. There will also be hip hop history night on Monday, April 29th.
- Special Education Committee - Gabby & Hedi
 - Working on doing something to thank the classroom aids - likely a luncheon and a gift. Planning to bring back Angel City Sports with a few grade levels to make it more interactive. Also working with the school and district on sensory corners in classrooms.
- Book Fair - Sara & Katie
 - Book fair will be April 22-26th. The theme will be safari. More info to come.
- CCEF Ambassador - Emily, Shivani, Raaj
 - Taste of Culver City will be on Sunday, April 28th. Get your tickets early, as it sold out last year.
- Talent show- Jen
 - The talent show will be held on March 15th. Auditions were held this week.
- Science Fair- Jen
 - The science fair will be held on April 24th. The science fair will be mandatory for 3rd-5th graders and optional for TK-2nd. More information will be sent out in the Dragon Diaries. Exhibition will be in the cafeteria. Will consider doing a family night in conjunction with the book fair (book fair would stay open to 7pm that night.) Projects will be dropped off Wednesday, April 24th and picked up on Friday, April 26th. The science fair will not be a competition. Everyone will receive a ribbon.
- Family Fun Night- Marni
 - Family Fun Night will be held on Friday, February 23rd. It will be a dance party with DJ Nurse Tim, and there will be a professional lighting designer. Glow sticks will be handed out to the kids. Windsor Hills pizza will be there.
- 5th Grade Committee - Emma
 - 5th grade committee had a meeting on Monday and will continue to meet monthly through the end of the year. Cody oversaw the design of class t-shirts and will be at school tomorrow getting correct sizes and spelling of names for the shirts. The committee is also working on a service project, a legacy project, a class field day, and promotion. The committee will also be selling snacks for family fun night.
- Staff support & appreciation Committee - Angela & Katie
 - Staff appreciation week is in May. There will be lots of opportunities to get involved.
- Social Committee - Kevin
 - Planning a parents night out event for Thursday, March 21 at the Canopy Club from 6-9pm. The space can accommodate a private event for 75 people, so parents will need to RSVP. It will be \$55 per ticket, which includes a slider bar and 1 drink ticket. Also



planning a raffle. A portion of the proceeds will go to PTA. Kevin will find a platform to do the RSVPs and will list all upcoming activities at the same time.

- **Actions**

- Measure E Vote - Will be on the ballot in March, Mr Chabola held a webinar about it. Sent out the La Ballona study.
- Possible motions: move to endorse/move to not endorse/move to take no action
 - In Support - 20
 - Opposed - 0
 - Abstain - 1

Motion to officially endorse the Measure E bond. The motion passes.

- **Announcements/New Business**

- Honorary Service Awards - we will send out a form for nominations.
- Scholarship for former Lin Howe students- we will need volunteers for anyone willing to help.
- Open House will be Friday, April 19th from 8:25-9:15. 1st grade will be doing a performance, and there will be a speaker on inclusion.
- February 21st at 5:15pm - Superintendent will come talk to the school about Measure E in the Lin Howe cafeteria.

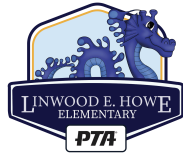
- **Adjournment** - The meeting was adjourned at 6:53pm.

Emma Smizik
Recording Secretary

_____ date adopted as printed _____ date adopted as corrected

UPCOMING EVENTS

- NO SCHOOL Monday, February 12th
- Lunar New Year Parade Tuesday, February 13th at 9am
- NO SCHOOL Monday, February 19th
- Family Fun Night School Dance Friday, February 23rd from 6-8pm



- Coffee at The Steps Thursday, February 29th

PTA MEETINGS 2023-2024 School Year

- Thursday, March 14th - PTA Meeting 6pm - in person at Lin Howe
- Thursday, April 11th - PTA Meeting 6pm - in person at Lin Howe
- Thursday, May 2nd - PTA Meeting 6pm - in person at Lin Howe
- Thursday, June 6th- PTA Meeting 6pm - in person at Lin Howe