

Lin Howe PTA Meeting Notes

June 5, 2025

Present: Anna Dembs, Emma Smizik, Kim Sadler, Mayra Marentes, Fei Krelle, Mike Muson, Katie McNayr, Jen Chyi, Rachel Martin, B. Johnson, Mr. Chabola, Ms. Natoli

Excused absences:

1. Call to Order: The meeting was called to order at 6:10pm. President Anna Dembs presiding.

2. Approval of Minutes: The minutes from May 1, 2025 were approved.

3. Principal's Report (Mr. Chabola)

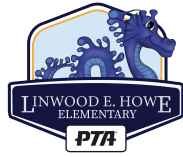
- Lin Howe has raised around \$68,000. We will be meeting with the school site council to approve how the money is spent. There will also be a discussion on Monday to discuss how to use the money. The money will pay for 3 aides and will be communicated out to the school community.
- Staff received distinguished school shirts today and will be wearing them tomorrow.
- Thank you for all the support! Enjoy your summer!

4. Teacher's Report (Ms. Natoli)

- Thank you for staff appreciation week! Thank you for everything!

5. President's Report (Anna)

- Thank you to all the staff who helped put on the lovely espresso party for all the parent volunteers!
- Thank you to Jen and Amy for Beautification Day!
- Thank you to Katie and Angela for staff appreciation week!
- We had our last Family Fun Movie Night in May. Thank you to everyone who came out to watch the Wild Robot.
- The HSA awards were held on 5/16 - congrats again to our recipients from Lin Howe!
- The yearbook turned out amazing thanks to the countless hours Lucy put into it. We will be meeting tomorrow to organize and distribute the yearbooks.
- The Lin Howe PTA gave out \$2,000 in scholarship money to Lin Howe grads. Emily and I reviewed 20 applications and awarded the fund to 2 Lin Howe graduates.



6. Financial Report (Kim)

TREASURER'S REPORT

The Treasurer's Report was run from 05/01/2025 to 06/05/2025, the opening balance of account ending #6970 was \$119,377.94. There were deposits for \$3,581 from spirit wear sales, rising 5th graders family fun night concessions, and yearbook. There were disbursements for \$70,530 consisting primarily of the 5th Grade Pali Camp Tuition and Transportation for almost \$27,000, spring book fair and teacher reimbursements. With disbursements, the closing balance as of 6/05/2025 is \$52,428.44. The April and May 2025 bank reconciliations for account ending #6970 has been reconciled.

The opening balance of account ending #1494 was \$123,656.92. There was no activity in this account. The ending balance as of 06/05/2025 is \$123,656.92 and the April and May 2025 bank reconciliation for account ending #1494 has been reconciled.

BUDGET TO ACTUAL

The Budget to Actuals report was run from 07/01/2024 to 06/30/2025 today. Year to date, there was \$207,683 in income (52% coming from Raise Craze, 30% coming from 5th Grade Committee) and \$185,313 of expenses for this year. 73% were expenses from both Book Fairs, Teacher Reimbursements, Classroom Enrichment, Field Trips, Program and Assemblies and 5th Grade Committee.

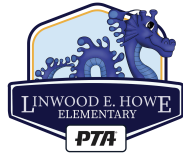
As you can see, the proposed 2025/2026 proposed budget is also included in this report. Mr. Chabola, Mr. McCullen, Jen, Anna, Josh and I met to go over the budget. The main changes are that affect Income are:

- Reduce Raise Craze Incoming funds by \$25,000
- The 5th Grade committee change is due to the amount of funds they currently have this year. Comparable to prior years, their income and expense will change as the year progresses.

The main changes that affect Expense are:

- Reduce Raise Craze expenses by \$12,500. This was based on actuals from this year.
- Family Fun night expenses will reduce by \$5,000 however this was also based on actuals from this year.
- Field trip expenses and Programs and Assemblies will reduce by \$17,000 - the cut is comparable to this year's expenses.
- Teacher Reimbursement will also reduce by \$12,000 and will be about \$400 per teacher next year instead of \$600. Also, no funds from this year will roll over to next year which is why we saw the large amount of teacher reimbursements this year.

With this budget, we are looking at a deficit of \$10,475 and a Total Balance of \$168,661.83 which includes current funds in the bank at the moment.



MOTIONS

Kim moved to approve checks #2579 through #2647 plus BofA check ordering fees for a total of \$70,530.31. Motion passed.

Kim moved to allow herself to write checks until our BofA signee meeting that will occur sometime this summer in which B. Johnson will then write checks until the next PTA meeting in September. Motion passed.

Kim moved to approve the 2025/2026 budget. Motion passed.

7. Calendar discussion and approval for the 2025-2026 year

Please see the 2025-2026 calendar below.

Motion to approve PTA calendar for 2025-2026 school year. Motion passed.

8. Announcements/New Business

Equity Committee - The committee is purchasing culturally diverse books for cleared parents to read in classrooms next year. The books will also be available in the library for kids to read.

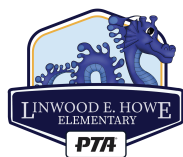
5th Grade Committee - The Sacramento trip was great. The Capital was beautiful, and we had excellent tour guides. The 5th graders got to meet with staff from legislative offices.

8. Adjournment - The meeting was adjourned at 6:42pm.

Emma Smizik
Secretary

_____ date adopted as printed

_____ date adopted as corrected



LIN HOWE PTA CALENDAR

2025-2026

AUGUST

Monday, August 18th - Kinder / New Families Welcome

Wednesday, August 20th - First Day of School

Friday, August 29th - Coffee at the Steps (after morning drop off)

SEPTEMBER

Thursday, September 4th - First PTA Meeting at 6pm

Thursday, September 4th & Friday September 5th - Back to School Mornings

Wednesday, September 10th - Picture Day (pending CFP availability)

Tuesday, September 8th - 12th - Membership/Volunteer Drive

Friday, September 12th - Dragon Wagon Begins

Saturday, September 20th - Family Fun Night Movie Night

Tuesday, September 23rd - Makeup Picture Day (pending CFP availability)

Friday, September 26th - Coffee at the Steps (after morning drop off)

OCTOBER

TBD - Fall Book Fair

Thursday, October 9th - PTA Meeting 6pm

Sunday, October 19th - School Beautification Day

Friday, October 31st - Costume Parade (no Coffee at the Steps)

NOVEMBER

Thursday, November 6th - PTA Meeting 6pm

Friday, November 21st - Coffee at the Steps (after morning drop off)

DECEMBER

NO PTA MEETING IN DECEMBER

Saturday December 6th - Winter Wonderland Family Fun Night

Friday, December 19th - Coffee at the Steps (after morning drop off)

JANUARY

Thursday, January 8th - PTA Meeting 6pm

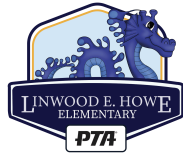
Friday January 30th - Coffee at the Steps (after morning drop off)

FEBRUARY

Thursday, February 5th - PTA Meeting 6pm

Friday, February 20th - Family Fun Night Dance Party!

Friday, February 27th - Coffee at the Steps (after morning drop off)



MARCH

Thursday, March 12th - PTA Meeting 6pm

Saturday, March 14th - Talent Show

Friday, March 20th - Coffee at the Steps (after morning drop off)

APRIL

Thursday, April 9th - PTA Meeting 6pm

April 20th - 24th - Spring Book Fair

April 22nd - 24th - Science Fair

Friday, April 24th - Open House

TBD - Spring School Beautification Day

MAY

Thursday, May 7th- PTA Meeting and Honorary Service Award Celebration - 6pm

May 4th - May 8th - Staff Appreciation Week

Saturday, May 9th - Family Fun Night Movie Night

Friday, May 29th - Coffee at the Steps (after morning drop off)

JUNE

Thursday, June 4th - PTA Meeting 6pm

Friday, June 12th - Last Day of School

PTA MEETINGS - LIN HOWE STAFF LOUNGE

Thursday, September 4th - First PTA Meeting at 6pm

Thursday, October 9th - PTA Meeting 6pm

Thursday, November 6th - PTA Meeting 6pm

NO PTA MEETING IN DECEMBER

Thursday, January 8th - PTA Meeting 6pm

Thursday, February 5th - PTA Meeting 6pm

Thursday, March 12th - PTA Meeting 6pm

Thursday, April 9th - PTA Meeting 6pm

Thursday, May 7th- PTA Meeting and Honorary Service Award Celebration - 6pm

Thursday, June 4th - PTA Meeting 6pm